CHECKLIST

The following checklist may help to make sure your wedding goes as planned.

- ❑ Initial meeting: Date and time: _____
- ❑ Deposit ($100.00) – *cheque payable to St. Francis-in-the-Wood.* Date paid:_____
- ❑ If baptism is required, completed: Date: _____
- ❑ Marriage Preparation completed: Date completed: _____Location:_____
- ❑ Photography regulations given to our photographer. Date: _____
- ❑ Flowers: Contacted the Church office. Our contact is: _____Phone:_____
- ❑ Contacted the Music Director with our selections: Date: _____
- ❑ First order of service meeting with Minister: Date:_____
- ❑ Second order of service meeting with minister: Date:_____
- ❑ Rehearsal: Date: _____ Time: _____
- ❑ Balance ($900.00) Paid (one month prior to wedding): Date:_____
- ❑ License purchased and completed as directed. Date: _____
- ❑ License given to church office (at least 4 weeks prior to wedding): Date: _____
- ❑
- ❑
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Notes: